

Please return this form to:
Human Resources
 Oroville Union High School District
 2211 Washington Avenue
 Oroville, CA 95966
 Telephone: (530) 538-2300, ext. 117

Oroville Union High School District

Application for Substitute Teaching



NAME: _____
 ADDRESS: _____

 _____ Zip Code
 EMAIL: _____

TELEPHONE:
 Home: _____
 Work: _____
 Cell: _____

OPTIONAL—
 Social Security Number: _____
 (Failure to submit Social Security number on this form will not prohibit employment consideration. Social Security number may be required on other forms after an offer of employment.)

CALIFORNIA CREDENTIALS		(List all valid California teaching credentials by exact title and subject area when appropriate)	
Type		Date Expires:	
Type		Date Expires:	
Have you met CBEST requirements? If no, please explain on attachment.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has your credential ever been suspended or revoked? If yes, please explain on attachment		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you student teaching in our district? If yes, with who?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
What days of the week are you available?			
Favorite Subjects:			
Least Favorite Subjects:			

EDUCATIONAL BACKGROUND				
College or University and Location	Dates Attended	Major	Minor	Degree

TEACHING EXPERIENCE <small>Begin with most recent experience.</small>				
Dates	Position, Subject and/or Grade level	Full or Part-time	Name & Address of Institution	Principal/Supervisor and Phone Number

LEGAL INFORMATION	
• Are any criminal charges or proceeding pending against you? <i>(If yes, explain on attachment)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• NOTE: A criminal charge or proceeding may not necessarily disqualify you from the job for which you have applied.	
• Have you been convicted of any offense involving the sexual molestation, physical or sexual abuse or rape of a child? <i>(If yes, explain on attachment)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• Have you ever been convicted of any felony or misdemeanor? <i>(If yes, explain when, where & disposition)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
• NOTE: A conviction may not necessarily disqualify you from the job for which you have applied.	

FINGERPRINTING FOR CONDUCTING A BACKGROUND INVESTIGATION IS REQUIRED

My signature below authorizes the Oroville Union High School District to conduct a background investigation and authorizes release of information in connection with my application for employment. Further, I hold harmless any individual or firm for any information that it may provide in this investigation which may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the Oroville Union High School District and the reference source from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: law enforcement agencies and information for any locality to which they may refer for release of information pertaining to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct, and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or false statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the Oroville Union High School District.

Signature of Applicant: _____

Date: _____

Items Required upon Application to Substitute for the Oroville Union High School District

The Human Resources office will gladly copy these documents for you.

- Completed application
- Copy of credential (or application for one)
- Copy of current TB test results
- Copy of CBEST card
- Copy of driver's license and social security card (passport will suffice for both)

You will also be required to have your fingerprints scanned and must pass a pre-employment drug test. The Human Resources office will provide you with the necessary information.

Upon completion of submitting the above items, successful completion of the drug screen and fingerprinting, and approval by the Board of Trustees, you will be placed on our substitute list.